

**OFFICE OF THE ADMINISTRATOR-CUM-RETURNING OFFICER**  
**MINISTRY OF HOME AFFAIRS COOPERATIVE THRIFT & CREDIT SOCIETY LIMITED,**  
**16-A, NORTH BLOCK, NEW DELHI – 110001**

No.ARO/MHATC/2025/ 02

Dated:- 10/02/2025

**AGENDA NOTICE**

Whereas, the undersigned has been appointed as Administrator-Cum-Returning Officer by the Registrar Cooperative Societies, Govt. of NCT of Delhi, Parliament Street, New Delhi – 110001 vide order no. F. no.47/RCS/AR-BKG/2024/3548-50 Dated-16/10/2024 u/s 35(5) of the DCS Act, 2003 to conduct the election of the Managing Committee of The Ministry of Home Affairs Cooperative Thrift & Credit Society Limited, 16-A North Block, New Delhi – 110001.

Now therefore, I, Dinesh Kumar in the capacity of Administrator-cum Returning Officer of The Ministry of Home Affairs Cooperative Thrift & Credit Society Limited, 16-A North Block, New Delhi – 110001. Hereby call for a "Special General Body Meeting" of the aforesaid Society on 22.03.2025 (Saturday) at 09:00 AM at the premises Garhwal Bhawan, Panchkuian Road, Near jhandewalaan Metro Station, New Delhi -110001 for conduct of election to (01) One Post of President, (01) one Post of Vice-President, (13) Thirteen Posts of Managing Committee Members (Including 02 Posts reserved for woman) as per Schedule – II, of rule 53 of the DCS Rules, 2007. The election of the Managing Committee is being held under the provision of DCS Act, 2003 enforced w.e.f 01.04.2005 and the term of managing Committee shall be for a period of three (03) years.

**ELECTION PROGRAMME**

S.No	Programme	Date	Time	Venue
1.	Display of list of members and list of defaulter members of the society	10/02/2025	-----	Room No.12 O/o Registrar Cooperative Societies, Old Court Building, Parliament Street, New Delhi - 110001
2.	Issue of Nomination form (Free of Cost)	07.03.2025 (Friday)	02:30 PM to 05:00 PM	
3.	Filling of Nomination	10.03.2025 (Monday)	02:30 PM to 05:00 PM	
4.	Scrutiny of Nomination	12.03.2025 (Wednesday)	02:30 PM to 04:00 PM	
5.	Display of Valid Nomination	12.03.2025 (Wednesday)	04:00 PM to 05:00 PM	
6.	Withdrawal of Nomination	13.03.2025 (Thursday)	02:30 PM to 05:00 PM	
7.	Display of final list of Contesting Candidate	13.03.2025 (Thursday)	05:00 PM to 05:30 PM	
8.	Polling (If Necessary)	22.03.2025 (Saturday)	10:00 AM to 04:00 PM	GARHWAL BHAWAN, PANCHKUIAN ROAD, Near Jhandewalaan metro station, New Delhi, Delhi 110001

The nomination forms can be obtained free of cost from the above venue on 10.03.2025 from 02:30 PM to 05:00 PM. Duly filled nomination form alongwith 'Security Deposit' amounting to Rs. 1000/- in cash or by way of Banker's Cheque should be handed over by the candidate or Proposer or Secunder to the undersigned personally or any other person authorized by the undersigned on the date and time mentioned above. A person shall not be eligible to contest election for two posts simultaneously. Further, the candidate, Proposer and Secunder shall not be a defaulter. A member shall not be eligible to contest the election if he/she has not completed minimum period of one (01) year from the date of acquiring membership in the society till the date of filing of nomination as per the provision of rule 54(h) of the DCS Rule, 2007.



However, new members are eligible for voting. In case the candidate gets less than 1/6th of the total votes polled, his/her Security Deposit shall be forfeited. The list of eligible members and defaulters of the aforesaid society shall be displayed at the Notice Board of the undersigned and at the Head Office/branches of the aforesaid society as per proviso 3 of Schedule-II of rule 53 of the DCS Rules, 2007. The Candidate, Proposers and Seconders are requested to submit self attested copy of their identity proof on the date of filing of nomination.

### **SPECIAL NOTE**

The election/SGBM shall commence on 22.03.2025 (Saturday) at 09:00 AM to 05:00 PM at Garhwal Bhawan, Panchkuian Road, Near jhandewalaan Metro Station, New Delhi -110001. The quorum of the meeting will be observed from 09:00 AM up to 09:30 AM. In case, the quorum is not completed within next half an hour, the meeting shall be adjourned for 15 minutes on the same day, i.e. from 09:30 AM to 09.45 AM at the same place and the adjourned meeting for the election shall take place from 09:00 AM onward on 22.03.2025 (Saturday). In the adjourned meeting, no quorum shall be necessary in terms of rule 48(3) of DCS Rule, 2007.

### **COUNTING OF VOTES**

The counting of votes shall start immediately after the polling is over and the result will be declared immediately after completion of counting process. The list of winning candidates shall be displayed on the Notice Board of the Society on 22.03.2025 (Saturday) itself.

  
(DINESH KUMAR)

ADMINISTRATOR – CUM RETURNING -OFFICER

Dated:- 19/03/2025

No.ARO/MHATC/2025/ 02  
Copy forwarded to:

1. All the members of The Ministry of Home Affairs Cooperative Thrift & Credit Society Limited, 16-A North Block, New Delhi – 110001.
2. Notice Board of the Returning Officer/Society.
3. The Assistant Registrar (Banking), O/o RCS Parliament Street, New Delhi-110001.

  
(DINESH KUMAR)

ADMINISTRATOR – CUM RETURNING -OFFICER

**Note:** As per the provision of DCS Act, 2003 and DCS Rules, 2007 the defaulter members are neither eligible to contest the election nor entitled to cast their vote. However, in case, they make payment of their dues on or before the date of filling of nomination and produce the proof thereof before the undersigned reflecting the realization of the due amount to the society, they will not be treated as defaulter member. No further claim of eligibility to vote in respect of defaulting members will be entertained after the date and time fixed for filling on nomination, i.e. 10.03.2025 (02:30 PM to 05:00PM). It is informed that the society has supplied the list of defaulter members which is available with the Returning Officer and also displayed on the notice board of the society. Members are advised to check the list of defaulters to avoid any inconvenience at the time of filing of nomination form and also at the time of polling. It is further informed that no member shall be eligible to contest election if he incurs disqualification as laid down u/s 54 and other relevant section of the DCS Act, 2003 and DCS Rules, 2007.

All the members are requested to bring one of the document as a proof of their identification such as Driving License, PAN Card, EPIC, Photo I-Card, Aadhar Card issued by the Govt./PSU or any other related document for their self identification at the time of voting/Nomination.